

Table A
Audit Objectives and the Methods Used to Address Them

AUDIT OBJECTIVE	METHOD
<p>1 Examine all sources of public funds that the city disbursed to the Anaheim Chamber of Commerce and Visit Anaheim or their affiliates over the past 10 years and how those funds were used.</p>	<ul style="list-style-type: none"> Identified all payments made by the city of Anaheim to Visit Anaheim and the Chamber from fiscal years 2012–13 through 2021–22 and identified the contracts associated with those payments. Determined the source of funds the city of Anaheim used to pay for contracts it entered into with Visit Anaheim and the Chamber. Determined, to the extent possible, whether Visit Anaheim paid the Chamber or its affiliates using public funds and whether those funds were used for allowable services.
<p>2 For each contract, initiative, project, etc., approved by the city in which the Anaheim Chamber of Commerce or Visit Anaheim were recipients of public funds, identify the source of the money, the parameters on those funds, and how each dollar was ultimately spent. This should include a review of all contracts approved by the Anaheim city council, city manager, and city director in the past 10 years.</p>	<ul style="list-style-type: none"> Reviewed all significant contracts by the city in which Visit Anaheim or the Chamber received public funds within our audit authority. Determined, to the extent possible, how Visit Anaheim and the Chamber spent the public funds they received from the city of Anaheim from fiscal years 2012–13 through 2021–22.
<p>3 Examine the city’s policies regarding projects, grants, contracts, etc., and identify what went into their decision-making process for awarding funds to the Anaheim Chamber of Commerce and Visit Anaheim and their affiliates. Additionally, review the city’s process for monitoring its projects, grants, contracts, etc. with the Anaheim Chamber of Commerce and Visit Anaheim to ensure compliance and recommend ways it can improve its oversight.</p>	<ul style="list-style-type: none"> Reviewed the city of Anaheim’s policies and procedures for awarding contracts and its council meeting minutes when evaluating whether the city complied with its policies and procedures when awarding contracts to Visit Anaheim and the Chamber. We found that the city of Anaheim complied with its policies and procedures when awarding contracts to Visit Anaheim for the tourism district assessment contract in 2010, a 2017 contract to promote and retain Anaheim as the official host city for national volleyball teams (volleyball retention contract), and the economic recovery contract in 2020. Similarly, we found that the city complied with its policies and procedures when awarding contracts to the Chamber for a sponsorship agreement in 2019 and the shop-and-dine-local contract in 2020. We did not review how the city awarded two other contracts it had with the Chamber, because these contracts were outside of our review authority. Determined whether the city adequately monitored contracts with Visit Anaheim and the Chamber and whether the two entities met their contractual requirements.
<p>4 Identify COVID-19 funds, such as the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), awarded to the city and then given to the Anaheim Chamber of Commerce and Visit Anaheim. For any COVID-19 funds allocated to these entities by the city, identify the amount of money given, the parameters of those funds, and how the dollars were ultimately spent.</p>	<p>Determined the sources of funds the city used to pay Visit Anaheim and the Chamber from fiscal years 2012–13 through 2021–22 and did not identify any COVID-19 funds, such as CARES Act funds awarded to the city of Anaheim, used to pay those contracts. Table 1 shows the sources of funds for those contracts.</p>
<p>5 Identify the number of no-bid contracts the city awarded to the Anaheim Chamber of Commerce and Visit Anaheim, and determine whether the lack of competitively bid contracts were justified and/or complied with the city’s policies and practices.</p>	<p>Reviewed five no-bid contracts that the city of Anaheim entered into with Visit Anaheim and the Chamber. We found that the city complied with its policies and procedures when awarding no-bid contracts to Visit Anaheim for the tourism assessment district contract in 2010, the volleyball retention contract in 2017, and the economic recovery contract in 2020. Similarly, we found that the city complied with its policies and procedures when awarding no-bid contracts to the Chamber for a sponsorship agreement in 2019 and the shop-and-dine-local contract in 2020. We did not review how the city awarded two other contracts it had with the Chamber, because these contracts were outside of our review authority.</p>

AUDIT OBJECTIVE	METHOD
<p>6 Determine whether any public dollars allocated to the Anaheim Chamber of Commerce or Visit Anaheim by the city of Anaheim were used for increases in staff salaries or compensation for professional services (consultants, lobbyists, contractors, etc.) during the COVID-19 shutdown.</p>	<p>Determined whether executive reportable compensation at Visit Anaheim and the Chamber increased during the pandemic by reviewing executive reportable compensation information disclosed annually in publicly available tax documents. Because this was an urgent audit, our budget and expedited timeframe did not allow us to conduct work on whether Visit Anaheim or the Chamber used public funds to increase salaries for consultants, lobbyists, or contractors.</p>
<p>7 Identify the public funds the city has spent on negotiations surrounding the sale of the Angel Stadium and resolving the Surplus Land Act issue.</p>	<p>Because this was an urgent audit, our budget and expedited reporting timeframe did not allow for us to conduct work on this objective.</p>
<p>8 So long as it does not interfere with litigation or criminal indictment, identify and report any corruption that took place.</p>	<p>Because this was an urgent audit, our budget and expedited audit release timeframe did not allow us to conduct work on this objective. Additionally, had we attempted to conduct the work, we might not have been able to proceed or report under audit standards, as we are not to interfere with ongoing litigation or investigations.</p>
<p>9 For the last 10 years, identify any conflicts of interest among the City of Anaheim, Anaheim Chamber of Commerce, and Visit Anaheim.</p>	<p>Analyzed whether any sitting member of the Anaheim city council or other city official, in the prior 10 years, had a personal financial interest in any contract entered into by the city with the Chamber or Visit Anaheim. However, because this was an urgent audit, our budget and expedited reporting timeframe did not allow us to review whether an immediate family member of a sitting member of the Anaheim city council or other city official had a financial interest that would give rise to a violation of conflicts-of-interests laws.</p>
<p>10 Determine whether the City has adequate practices and policies in place to ensure that staff, councilmembers, Anaheim Chamber of Commerce, and Visit Anaheim comply with the Brown Act. Identify any violations of the Brown Act.</p>	<p>Because this was an urgent audit, our budget and expedited reporting timeframe did not allow us to conduct work on this objective.</p>

Source: Audit workpapers.