

**Responses to Questions Related to Invitation for Bid  
IFB No. SA-13-01 System Furniture Moving and Installation Services**

**Question 1:**

How many NEW cubicles will there be to install on this project?

**Response to Question 1:**

Please refer to the layered floor plans that were provided during the mandatory pre-bid walkthrough. Each floor includes 3 layers of pages: page 1 has all furniture displayed, page 2 has existing furniture displayed, and page 3 has new furniture displayed. It is important to understand that almost all areas will use some existing product.

As you can see from the floor plans provided, both the 10<sup>th</sup> and 12<sup>th</sup> floors use mostly new furniture, while the 11<sup>th</sup> floor uses a majority of our existing furniture.

**Question 2:**

How many existing cubicles will be torn down, moved and reassembled on this project?

**Response to Question 2:**

Everything at our current location will be torn down. A majority of the parts and components from the tear down at our current location will be used throughout the new project. We do not have stand-alone cubicles and the layout of the new space is different than the existing layout. Please refer to the layout provided at the mandatory pre-bid walkthrough of the existing space at 555 Capitol Mall for additional details.

**Question 3:**

On the schedule we are to begin installation of new product on 9/3. Can we continue installation on 9/4 and 9/5? Or is it 9/3 only?

**Response to Question 3:**

Yes, installation can continue on 9/4 and 9/5. The next furniture delivery is scheduled for the 12<sup>th</sup> floor after hours on 9/6.

**Question 4:**

On the schedule it speaks of phasing. Do you have a breakdown of how much furniture will need to be moved and installed per phase? And what floors the furniture is coming from each phase?

**Response to Question 4:**

We do not have a parts list at this point. The 10<sup>th</sup> floor will use approximately 31 pedestals and 12 work surfaces and 70 panels to be moved from our current location but the remaining components will be new. The 11<sup>th</sup> floor is mostly existing product. The 12<sup>th</sup> floor has approximately 15 work surfaces to be moved not including private offices but a majority of the components will also be new.

**Question 5:**

The IFB's "BIDDERS MINIMUM QUALIFICATIONS" does not include a requirement to "possess" a contractor's license (for Modular Furniture Installation) yet Public Contract Code section 6100 does require licensure in classifications "appropriate to the work to be undertaken." See also Business and Professions Code section 7026. Please advise.

**Response to Question 5:**

Please refer to Section II, item (d) on page 4 of the Invitation for Bid. All bidders are expressly required to possess and provide evidence of all required, applicable licenses and permits.

**Question 6:**

At the walkthrough, I understood that more drawings would be available either for pick up or delivery.

**Response to Question 6:**

Yes, more detailed drawings will be distributed to the selected bidder at a pre-move meeting tentatively scheduled for mid-August.

**Question 7:**

The TRAXX wall mounts, are they installed vertically or horizontally?

**Response to Question 7:**

Horizontally